



## Client Agreement & Informed Consent

Emergency Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact's relationship to you: \_\_\_\_\_

### Emergency Contact Consent

- I understand that the above named emergency contact will be contacted in the case of medical, mental health or other emergency perceived by Root to Crown Healing & Wellness, LLC providers. I understand that Root to Crown Healing & Wellness, LLC providers are required by law to warn/protect if there is serious threat to harm of self or others. In the event of immediate concern for danger, the above identified person may be contacted in addition to any necessary police or emergency personnel.

### Self-Pay Agreement

- I have reviewed my insurance benefits and I have elected to NOT utilize my insurance for the purpose of payment for any service with the providers at Root to Crown Healing & Wellness, LLC. I understand that my insurance will not be billed at any time and any amount paid by me will not be reported to my insurance for purposes of copayment or contributing to any coinsurance or deductible. I hereby waive my right to request previous dates of service or charges incurred to be submitted to insurance by the provider at any later date. This authorization may be canceled in writing at any time. If I choose to utilize my insurance benefits in the future, I agree to deliver written notice of my request to the provider that will take effect on the date that my notice is signed.

### Credit Card on File

- For self-pay services Root to Crown Healing & Wellness, LLC requires a credit card on file (IvyPay or other payment options). By checking this box, you are consenting to be charged for any outstanding or delinquent balances. Your card will not be charged without your advance notice.

Social Media Policy

- Root to Crown Healing & Wellness, LLC providers will not accept friend or contact requests from current or former clients on any social media site (Facebook, Instagram, LinkedIn, etc). Adding clients as friends or contacts on these sites can compromise confidentiality and privacy of the client and can blur the boundaries of the therapeutic relationship. Root to Crown Healing & Wellness, LLC maintains a Facebook business page, and a professional presence on Instagram to allow people to stay informed of events and topics of concern in the mental health field. We have no expectation that you as a client will want to follow us on any social networking sites. These pages are viewed by the public and anything you should comment on or like will have your name listed and could compromise your confidentiality. Clients are not to use messaging features on social media sites to contact their providers. These sites are not secure and could compromise confidentiality.

Email Communication Consent

- I understand that email is permitted only for purposes of scheduling or billing issues/concerns. Email messages are not to contain protected health information. Any email or attachments may become a part of my permanent file, subject to applicable release and privacy laws. All emails and attachments sent and received by Root to Crown Healing & Wellness, LLC are scanned with current anti-virus software. Protection of client’s computer against virus attacks is the sole responsibility of the client. Client understands and accepts the inherent risk to privacy involved in email communication, including, but not limited to: interception by unknown parties; inability to communicate via email due to incorrect address; computer virus; interception by monitoring software commonly used in the workplace; etc. Root to Crown Healing & Wellness, LLC will treat client email addresses as confidential information, subject to applicable privacy laws and ethical considerations. Email messages may be copied to other applicable parties, via email, fax or postal mail, per standard ethical and professional considerations.

Preferred method of contact (circle one):    (Phone)                    (Email)

Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_